

TECHNICAL EVALUATION CRITERIA

Bidders shall comply with the attached criteria and provide supporting documents as required.

PASS MARK 70 POINTS

Sr	Technical Requirement	Total Score	Evidence Required and score per evidence
1.	Relevant experience in provision of Group Life and GPA Insurance	10	More than 10 years from date authorization to offer Group Life and GPA Insurance 10Mks Otherwise Prorate
2.	Experience with Large Institutional/Corporate Clients	10	5 Copies of letters of referee duly signed and stamped in their company letter head otherwise prorate
3.	Quality and Adequacy of Proposed Group Life Cover	10	Comprehensive policy document for group life document dully filled signed and stamped
4.	Quality and adequacy of proposed Personal Accident Cover	10	Comprehensive policy document for GPA cover dully filled signed and stamped
5.	Claims management and settlement capacity	10	Evidence of 5 Claims settled in the last one year from date of this tender opening each 2Mks otherwise prorate.
6.	Key personnel and technical capacity	10	Curriculum vitae of 5 technical staff each 5marks -Otherwise prorate
7.	Financial and Operational Capacity	10	Audited accounts for the last two years duly signed and stamped by qualified registered active auditor
8.	Service delivery, account management and reporting	10	Commitment letter to provide standby dedicated officer to handle insurance matters for Kisii University
9.	Value-added services and innovation	10	Propose value addition services available to the Kisii University within the tender sum
10	Company Structure	10	Detailed copy of company profile
	Total Possible S Core	100	

The minimum technical score to proceed to financial evaluation is 70%. In addition, tenderers must submit bids for all the classes of insurance.